

VACANCY

Junior Business Development/Project Management Officer in Foreign Policy and Development

About us

VJW International is a specialised consultancy company in the field of **Foreign Policy and International Development**. Incorporated in 2011, VJW provides technical expertise to public organisations such as Governments and entities including the European Union, FCDO (UK), the United Nations, the World Bank etc.

We offer a thriving and stimulating international environment to work in.

Profile sought/Essential qualifications:

Minimum **2 years' experience in:**

- Business development (BD) and project management (PM) with the European Union. Experience working with other donors will be considered an asset.
- Working in a consultancy firm supporting/backstopping international teams working on EU and international development projects.
- Experts' search and recruitment for international projects.
- EU public procurement processes and systems with demonstrated understanding of EU procurement rules, in particular regarding Framework contracts and technical assistance contracts.

You are:

- Ideally qualified in International Development studies, Public Administration, International affairs, law or economics with a career interest in Development Cooperation and Foreign Affairs
- A pro-active and independent person with strong organisational, research skills and writing skills and demonstrated attention to detail.
- You have strong inter-personal skills and a flexible and dynamic personality.
- Fluent in English. Fluency in French and/or Spanish will be considered a strong asset.

Conditions and location

- Full time and permanent, reporting to management teams in Brussels and London.
- Based in London. Exceptionally, remote working conditions may be considered for the outstanding candidate.
- Conditions commensurate to experience and qualifications.

If interested, please send your CV to recruitment@vjwinternational.com. Please indicate the job title + your name clearly in the subject of the email.

Deadline: 5th of February 2023. Kindly note that only applicants meeting the essential requirements will be contacted. Thank you for your understanding and good luck with your application.