



TRAINEE/INTERN VACANCY IN INTERNATIONAL DEVELOPMENT AND FOREIGN AFFAIRS

About us

VJW International is a specialised consultancy company in the field **International Development Cooperation and Foreign Policy**. **Incorporated in 2011**, VJW provides, technical expertise to public clients including the European Union, partner countries' Governments, FCDO (UK), the United Nations, the World Bank etc. We offer a thriving international environment to work in.

Profile sought

- Recently graduated, or in final year in development studies, international affairs, law or economics with a career interest in Development Cooperation, diplomacy, civil service, research or consultancy.
- Specific working knowledge/experience in one of the following: Project management, business development, communication and social media contents management, research and drafting
- Strong organisation skills and ability to use office suite tools including Excel.
- Pro-active personality with confidence to communicate with professional counterparts at all levels.
- Fluent in English and French. Other languages considered an asset.

This internship provides the intern with the opportunity to:

- Gain experience in the field of international development and foreign policy
- Gain practical experience in the intern's field of academic study, thus facilitating the transition between academic study and chosen career;
- Develop employability skills in general.
- Gain confidence and develop a stronger set of personal and professional skills, including
 - Human resources: identification of experts for different projects
 - Diplomacy: high level contacts with different officials from international organisations, local authorities
- Develop more effective written and communication skills.

Conditions, duration and location

- Location: London and/or Brussels. The candidate must already have the right to live and work in either location.
- Internships in Belgium are regulated by the "Convention d'Immersion Professionnelle" and are paid €939.57 per month full time.
- Internships in the UK are paid £810 full time.
- Duration: 3 month minimum with possibility of extension up to 6 months for the right candidate. Long term opportunities available at the end of the internship for outstanding interns.

If interested, please send your CV and a motivation letter to recruitment@vjwinternational.com with "**Internship application/your name**" in reference confirming your right to live and work in Brussels and/or London together with your desired starting date and duration.

Deadline:

Applications are open throughout the year.

Thank you for your interest and good luck with your application!